

ATTACHMENT A

Underground/ Overhead Utility Checklist

Underground / Overhead Utility Checklist

Project Name:	Date:		
Project Number:	Location:		
Prepared By:	Project Manager:		
<p>This checklist must be completed for any intrusive subsurface work (such as excavation or drilling) completed at the Site. It documents that overhead and underground utilities in the work area are identified and located. The Project Manager shall request utility markouts before the start of field operations to allow the client and utility companies sufficient time to provide them. If complete information is not available, a magnetometer or other survey shall be performed to locate obstacles prior to intrusive subsurface activities.</p>			
<p>Procedure: A diagram of the work area depicting the proposed location of intrusive subsurface work sites (i.e., boring locations, excavation locations) must be attached to this form. The diagram must clearly indicate the areas checked for underground structures / utilities, and overhead power lines. This form and the diagram must be signed by the Project Manager (if present), the Site Supervisor, and the client representative.</p>			
Type of Structure	Present	Not Present	Method of Markout
Electric Power Line			
Natural Gas Line			
Telephone Line			
Water Line			
Product Line			
Sewer Line			
Steam Line			
Drain Line			
Underground Tank			
Underground Cable			
Overhead Power Line			
Overhead Product Line			
Other (Specify)			
Reviewed By			
Name	Job Title	Date	
	Client Representative		
	Project Manager		
	Site Supervisor		